

Date: Tuesday 13th May 2025 at 7pm
(or following the Annual Parish Meeting)
At St Mark's Church Bestwood Village

You are summoned to attend the ANNUAL FULL COUNCIL meeting to be held for the purpose of transacting the business on the agenda below.

Issued on 29th April 2025 by **Louise Turgoose (CILCA)**
Clerk and Responsible Financial Officer
clerk@bestwoodvillagepc.org

AGENDA

Ahead of the meeting, the Council observes a moment of silence to remember those that have passed

FULL 2025.25.	To elect a Chairman for 2025/26 year (<i>who will sign the Declaration of Office</i>)
FULL 2025.26.	To elect a Vice Chairman for 2025/26 year
FULL 2025.27.	To receive apologies for absence
FULL 2025.28.	To receive and consider declarations of members' interests and dispensations from non-participation
FULL 2025.29.	To receive and approve the minutes of the Council meeting held on 15 th April 2025
FULL 2025.30.	To receive and note any update on actions arising from previous Parish Council decisions (not included elsewhere on the agenda)
FULL 2025.31.	To receive reports from a) County Councillor b) Borough Councillors c) Parish Councillors

FULL 2025.32.	To receive Parishioners questions/statements (normal duration 15 minutes)																																				
FULL 2025.33.	<p>To delegate authority to <i>the clerk/a minimum of 2 Councillors</i> in agreement to respond/spend on behalf of the Council as follows;</p> <ul style="list-style-type: none"> • Responding to District Council on residential planning applications • Authorising repairs to Council equipment (eg playgrounds) up to a maximum of £250 per item between meetings • Purchasing and reclaiming costs of plants for Council planters up to a maximum of £100 per occasion • Instructing the Lengthsman to carry out work on behalf of the Council • Maintaining the notice boards with agenda and other statutory items 																																				
FULL 2025.34.	<p>To approve payments for the month (as e-mailed to Councillors to pay)</p> <table border="1" data-bbox="467 1368 1474 1727"> <tr> <td>01.04.2025</td> <td>Louise Turgoose</td> <td>Newsletter printing</td> <td>-179.97</td> </tr> <tr> <td>24.04.2025</td> <td>RCAN</td> <td>Subscription</td> <td>-114</td> </tr> <tr> <td>24.04.2025</td> <td>Notts ALC</td> <td>Subscription</td> <td>-557.91</td> </tr> <tr> <td>24.04.2025</td> <td>Cuttlefish</td> <td>Subscription</td> <td>-948</td> </tr> <tr> <td>24.04.2025</td> <td>Lighting and Illumination</td> <td>Christmas lighting</td> <td>-3924</td> </tr> <tr> <td>25.04.2025</td> <td>Gedling Borough Council</td> <td>Precept</td> <td>20000</td> </tr> <tr> <td>01.05.2025</td> <td>Louise Turgoose</td> <td>Phone Contract</td> <td>-£16.13</td> </tr> <tr> <td>01.05.2025</td> <td>Louise Turgoose</td> <td>Pay BVP</td> <td>-£327.45</td> </tr> <tr> <td>01.05.2025</td> <td>HMRC</td> <td>475PP01409936</td> <td>-£81.80</td> </tr> </table>	01.04.2025	Louise Turgoose	Newsletter printing	-179.97	24.04.2025	RCAN	Subscription	-114	24.04.2025	Notts ALC	Subscription	-557.91	24.04.2025	Cuttlefish	Subscription	-948	24.04.2025	Lighting and Illumination	Christmas lighting	-3924	25.04.2025	Gedling Borough Council	Precept	20000	01.05.2025	Louise Turgoose	Phone Contract	-£16.13	01.05.2025	Louise Turgoose	Pay BVP	-£327.45	01.05.2025	HMRC	475PP01409936	-£81.80
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FULL 2025.35.	<p>To receive and approve</p> <ol style="list-style-type: none"> a) End of year accounts for 2025/26 year b) Agree and sign bank statements to accounts for the year c) Receive the internal auditors report 																																				

	d) Receive the VAT reclaim for 2025/26
FULL 2025.36.	Receive and approve the Annual Accounting Statements (AGAR) a) To consider and complete the Annual Governance Statement b) To consider and approve the accounting statements by the RFO c) To agree issuing of Inspection of Public Rights notice
FULL 2025.37.	To discuss and approve appointment of an internal auditor for 2025/26 year; Caroline Crowder
FULL 2025.38.	To review and resolve eligibility for General Power of Competence
FULL 2025.39.	To review and approve Standing Orders
FULL 2025.40.	To review and approve updated Financial regulations
FULL 2025.41.	To review and approve updated policies and remits
FULL 2025.42.	To review and approve asset register for 2025, including additional equipment
FULL 2025.43.	To review and approve insurance cover and renewal quote; £1,251.79 per year for 2 years (LTU)
FULL 2025.44.	To review and respond to planning applications requiring formal representations on behalf of the Council for applications received since the last Full Council meeting
FULL 2025.45.	To note items arising from correspondence as emailed to councillors throughout the month
FULL 2025.46.	To approve Gedling Borough Council inspections contract renewal increasing to £336 annually
FULL 2025.47.	To approve Countrywide Grounds maintenance contract renewal; increasing to £158.95 + VAT per month

FULL 2025.48.	To receive update on playground alterations and additions and resolve next steps (RW/LT)
FULL 2025.49.	To receive update on Lengthsman scheme (JA)
FULL 2025.50.	To receive update on Youth Bus enquiries (CB)
FULL 2025.51.	To receive update on repair of basketball back board (JN)
FULL 2025.52.	To receive update on Green initiatives grant funding (LN)
FULL 2025.53.	To receive update on Bestwood Country Park Development Meeting (IH)
FULL 2025.54.	To receive update on newsletter and delivery
FULL 2025.55.	To agree the date and time of the next meeting (Tuesday 10 th June 2025)